

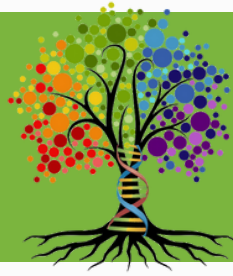
# 21st Annual Family History Fair

Saturday, November 18, 2023, 9 AM - 5 PM



W.T. Brookshire  
CONFERENCE  
CENTER

2000 W Front Street  
Tyler, TX 75702



## Vendor Application

COMPANY NAME

FIRST NAME

LAST NAME

MOBILE PHONE

ALTERNATE PHONE #

EMAIL ADDRESS

JOB TITLE OF PERSON COMPLETING APPLICATION

ADDRESS

CITY

STATE

ZIPCODE

QTY

8' Vendor Table + 2 chairs, x \$100 each =

\$

TOTAL

10' x 10' Vendor Space + table & 2 chairs, x \$200 each =

\$

Electricity for Vendor area x \$20 each =

\$

TOTAL

\$

FOR OFFICE USE ONLY

DATE

PMT AMT REC'D \$

| TYPE

| INITIALS

### **Terms and Conditions**

1. The signing authority agrees that rentals will be paid upon the following terms: Application completed and payment in full paid for booth to be held for the event. Cancellations prior to October 1, 2023, will receive a 50% refund and after October 1, 2023 will not receive a refund.
2. MOVE-IN: Saturday, November 18, 2023 @ 7 AM and must be completely moved in by 8 AM.
3. MOVE-OUT: Saturday, November 18, 2023, beginning no earlier than 5:30 PM and out by 7:00 PM.
4. All aisles and walkways must remain clear so people can get through safely.
5. All rules, regulations and codes pertaining to public buildings, liquor, food, health, fire, city/count ordinances, safety and electrical, both provincial and municipal, must be adhered to.
6. Event Sponsor reserves the right to restrict the Vendor's use of sound and other devices, which may interfere with the best interests of the Family History Fair.
7. No damage of any nature may be done to the booth or table structures or any part of the building. The Vendor will be held responsible for damages.
8. Event Sponsor reserves the right to photograph and/or videotape the event and said images and/or videos may be used for future promotional purposes.
9. All vendors shall conduct themselves in a professional and business-like manner, both in language used, and appearance/attire.
10. WAIVER OF LIABILITY AND INDEMNITY: East Texas Genealogical Society and the City of Tyler shall NOT be liable for any damages or losses whether direct, indirect, general, special, consequential, or otherwise to the Vendor, its goods, materials, agents, employees, or visitors to its exhibit, no matter how caused. You must insure your own goods and liability.
11. ASSIGNMENT OF SUBLETTING: The Vendor shall NOT sublicense, transfer, or allocate any part of its allotted space except as specifically approved by the Chairman of the Family History Fair.
12. The Vendor agrees not to display, participate, or have in the building or booth space anything directly or indirectly that would be in violation of any laws, bylaws, ordinances, or regulations of government or regulatory body.
13. Event Sponsor retains the right to restrict, exclude or evict Vendor because of their method of operation, becomes objectionable or, in the opinion of the Sponsor detracts from the general character of the event. If this becomes necessary, the Vendor will forfeit all fees paid as liquidated damages for breach of contract.
14. If using racks or shelves, do not obstruct the view of the Vendors beside you.

I HAVE READ AND AGREE TO THESE TERMS & CONDITIONS and I HAVE ANSWERED THE QUESTIONS HONESTLY.:

### **Payment**

**Payment** can be made by (1) giving it to a representative of the Family History Fair Committee, in-person; or, (2) paid by credit card or PayPal at: [www.ETGS.org](http://www.ETGS.org) and clicking on Family History Fair Donation and including the word, "Vendor" in the Donor Comment Section; or, by mailing a payment to: East Texas Genealogical Society, Attn: Family History Fair, P. O. Box 6967, Tyler, TX 75711-6967

Please scan or take a picture of the **Application** and email it to: Rick Featherston at [2ndVP@ETGS.org](mailto:2ndVP@ETGS.org).

**PRODUCT OR SERVICE**

Please provide: (1) a description of your business; (2) the product you sell or service you provide; and, (3) where can we get more information (a website or Facebook page?).

Please provide a list of 5 other events where you have been an exhibitor.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

I HAVE READ AND AGREE TO THE TERMS & CONDITIONS AND HAVE ANSWERED ALL QUESTIONS HONESTLY AND TO THE BEST OF MY KNOWLEDGE.

VENDOR - AUTHORIZED SIGNATURE

DATE

FHF ORGANIZER - AUTHORIZED SIGNATURE

DATE